



STATE OF NEW HAMPSHIRE  
**American Recovery  
and Reinvestment Act**



## Guidance Davis Bacon Wage Rate Interviews

*Ref: EPA-NHDES ARRA Informational Session, Oct 30 2009*

- Each ARRA-DWSRF loan recipient is responsible to conduct wage interviews for compliance with Section 1606 Davis Bacon provisions of the ARRA Act.
- Use Standard Form 1445 or equivalent to memorialize interviews  
Copy at [http://des.nh.gov/recovery/drinking\\_water\\_funding.htm#forms](http://des.nh.gov/recovery/drinking_water_funding.htm#forms)
- Must be conducted at least twice by assistance recipients
  - within two weeks of a contractor or subcontractor's first submission of payroll data, and
  - Within two weeks of the estimated project completion date
- Minimum 1 interview or 10% of on-site worker interviews each occasion, whichever is greater. For example, if there are 10 or fewer construction workers, interview 1 worker at the beginning of the project and a second, different worker at the end of the project.
- Interview record must include:
  - Notation of each employee's:
    - Duties performed
    - Tools used
  - Note of discrepancies between observations and employees' statements
  - Signatures of worker(s) and interviewer and date
- Compare information gathered during interview with the certified payroll
- Conduct additional interviews if deemed necessary by assistance recipient (e.g., discrepancies or inconsistencies)
- Required interview records to be maintained by the water system Owner:
  - Completed Standard Form 1445 for Davis-Bacon interviews (at least two separate reports)
  - Notes to the file confirming spot-check of payroll records (at least two separate reports)